



2019 Tri-County Community Showcase Featuring: Trade, Business, & Home Vendors Booth Application

Saturday, May 4, 2019
9:00am-5:00pm

Sunday, May 5, 2019
10:00am-3:00pm

Location: Rt.39 Arcade, NY (Tractor Supply Plaza, Between Family Dollar & Tractor Supply)

Business Name:			
Contact Person:			
Business Address:	Phone Number:		
City:	State:	Zip:	Email:

Sponsorship (see back for details)	Total
<input type="checkbox"/> Basket Auction Sponsor <input type="checkbox"/> Bronze- \$100.00 <input type="checkbox"/> Silver- \$250.00 <input type="checkbox"/> Gold- \$500.00 <input type="checkbox"/> Platinum- \$750.00	

Booth Options	Description	Qty	Pricing (please check one)	Total
Indoor	10' x10' Booth Space <ul style="list-style-type: none"> ▪ 8' back curtain drape ▪ 3' side curtain division ▪ 1- 8' skirted table ▪ 2-folding chairs ▪ Sign with Business Name and Booth # 		<input type="checkbox"/> Chamber Member: \$105.00 <input type="checkbox"/> Non- Member: \$125.00 <input type="checkbox"/> Silver, Gold, or Platinum Sponsors: FREE	
Outdoor	10' x 20' Booth Space *If you need more space then designated, please contact the Chamber Office.		<input type="checkbox"/> Chamber Member: \$115.00 <input type="checkbox"/> Non- Member: \$140.00 <input type="checkbox"/> Gold, or Platinum Sponsors: FREE	
Booth Accessories		Qty	Price	Total
Electricity- brought to your booth		----	\$12.00	
Additional Tables			\$20.00	
Additional Chairs			\$4.00	

Remit Payment to:
Arcade Area Chamber of Commerce
 228 Main St, Arcade, NY 14009
 585. 492.2114 (O) 585.492.5103 (F)

Online Payment and Registration:
www.arcadechamber.org

- Make sure to include:
- Completed Registration Form
 - Payment (Credit Cards Accepted)
 - Separate \$25 check for show deposit
 - Certificate of Liability

Total:	
---------------	--



Sign up to be on the Showcase Stage! You will have 30 minutes to show your Business in Action! i.e. give demonstrations etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No Please sign up by April 15th
---	---

Application Deadline: April 8, 2019

Show Details:

Important Information for Exhibitors:

1. **Show Deposit:** ALL exhibitors must send a separate check of \$25.00 for a show deposit. You will get your check handed back to you if you are still set up on Sunday at 2:45pm.
2. **Certificate of Liability-** All exhibitors must provide a valid certificate of liability insurance, please include with your payment and registration.
3. **Booth Assignment:** Booth Assignment and additional show information will be emailed to exhibitor by April 27.
4. **Booth Set-Up:** Friday, May 3: 9:00am-5:00pm. **Booth Tear-Down:** Sunday, May 5: 3:00-5:00pm (If these times do not work for you, special arrangements can be made if you contact the Chamber Office)
5. **Wi-Fi Service-** Thanks to Pioneer Central School District we will be able to offer Wi-Fi Internet Service to all exhibitors.
6. **Selling:** If you will be selling anything at your booth, you must have a New York Department of Taxation and Finance Certificate of Authority displayed.
7. **Food and Drinks for Sale:** There will be food and drinks for sale throughout the event. To make it easy on vendors, volunteers will come around and offer to take orders and will make deliveries.
8. **Restrooms:** Indoor restrooms are available for exhibitors only. There will be an outdoor porta-potty available for the community.

Show Theme: *"Business in Action"*

- Exhibitors are encouraged to incorporate the theme of the show into their booth décor. There will be a "People's Choice" contest where Community Showcase goes pick their favorite booth that used the show theme. 50% off a booth space in the 2020 show will be the reward! We can't wait to see how you get creative.

Sponsorship Opportunities:

Your donation will help to ensure a successful event for over 75 exhibitors and 3,000 expected attendees.

Sponsorship Deadline: April 8, 2019

Basket Auction Sponsor- Donation of a basket for our Basket Auction during the Community Showcase

- Recognition of Business as a 2019 Community Showcase Sponsor

Bronze Level Sponsorship- \$150

- Recognition of Business as a 2019 Community Showcase Sponsor

Silver Level Sponsorship- \$250

- Same value as Bronze AND
- One Free 10'x10' Indoor Booth Space

Gold Level Sponsorship- \$500

- Same value as Silver AND
- Complimentary Arcade Herald Ad in the Community Showcase Feature

Platinum Level Sponsorship- \$750

- Same value as Gold AND
- Additional Free Booth Space (2 total)
- Opportunity to address the attendees on the Community Showcase stage each day

Application Deadline: April 8, 2019